

# Region A1: REAL Transition Partners (Federation) Region A2: REAL Transition Partners (SPAN)

# **REAL Transition Partners**

**REAL Transition Partners** is jointly managed by SPAN Parent Advocacy Network (NJ), Federation for Children with Special Needs (MA), and New York State Transition Partners (INCLUDEnyc, Parent Network of WNY, Starbridge). Providing information, training and technical assistance, and support to youth and young adults with disabilities and their families in Region A.



## **Yearly Activities**

- Each center develops a yearly action plan and receives funding to support the transitionrelated activities
- 4 Webinars & Train the Trainers per year: Examples: "The Changing Role of Families During Transition," "Helping Families See the Future of Employment," "Family Engagement and Transition"
- 3 Convenings per year with families, youth/young adults & professionals In Person: 1) Region A October conference - Youth-Led workshops 2)Follow Up Forum - Youth Engagement Now in collaboration with RAISE TA & Everett Diebler and Collective Impact development Virtual: "Navigating Secondary Transition" presented by NTACT-C
- An E-Newsletter disseminated monthly in Region A; Parent centers can tailor information targeted to their state.
- A #Transition Tuesday template provided to all Region A centers containing resources/stories to share on all social media platforms every week. and #WorkforceWednesday
- Fund Youth to attend in person events locally and nationally



# Youth Related Activities In collaboration with NE-PACT Region A RPTAC

- Youth Leadership Council (YLC)
  - Consists of 20 young adults connected to the Region A parent centers
  - Meet monthly to share resources, ideas, activities & information
  - Collaborate on Region and National conferences
  - Development of Collective Impact Infographic
- RAISE
- Youth Advisory for Change (YAFC) develop three months of social media posts (#TT) to share with Region A parent centers
- Collaboration with NTACT-C Youth Engaged in Transition Initiatives (YETI)

## YOUTH LEADERSHIP COUNCIL



#### ENCOURAGES CONTINUOUS COMMUNICATION

- Meet regularly and engage in constant communication to share work throughout Region A
- Flexible schedules to meet people
  where they are
- Listen and react to feedback from each other and youth in their communities



### FOSTERS MUTUALLY REINFORCING ACTIVITIES

- Support each other in developing practices, programming, and materials through partnerships and shared lived experiences.
- Increase engagement with professionals while collecting insights, strategies, and mentorship to improve youthled programming.

NE-PACA



## COLLECTIVE IMPACT

#### STARTS WITH A COMMON AGENDA

- Support and raise youth voices while partnering with one another
- Establish effective youth-led strategies and engaging through collaboration at federal, state, and local presentations



#### ESTABLISHES SHARED MEASUREMENTS

- Brainstorm and prepare each other with effective youth-led strategies while using feedback from the Youth Leadership Council
- Use measurement criteria required for the REAL Transition Partner and Parent Center grants to evaluate the outcomes of our work

#### HAS A STRONG BACKBONE

- A team dedicated to aligning and coordinating the work of the group
- A dedicated council with mutual respect towards each others' identities and values





#### ENCOURAGES CONTINUOUS COMMUNICATION

- Partners meet monthly
- Continuous communication with Region A centers vis monthly drop-in calls, emails, webinars, convenings, conferences and follow-up forum



## FOSTERS MUTUALLY REINFORCING ACTIVITIES

- Provide annual funds to all Region A centers
- Provide individual and group technical assistance
- Host webinars/Train the trainers
- In-person and virtual convenings
- Monthly newsletter
- Social media posts: Transition Tuesday & Workforce Wednesday
- CBO grants
- Website with resources
- Special Governing Committee
- Transition Resource Repository

## REAL TRANSITION PARTNERS



### STARTS WITH A COMMON AGENDA

- Improved outcomes for youth/young adults with disabilities across Region A
- Enhance youth voice in all Region A activities and activities of Region A Parent Centers

#### ESTABLISHES SHARED MEASUREMENTS

- Evaluate all activities
- Collect data from each PTIC
  and CPRC annually
- Evaluation/outcome measurements required by OSEP & OSERS

#### HAS A STRONG BACKBONE

- Jointly managed by SPAN Parent Advocacy Network (NJ), Federation for Children with Special Needs (MA), and New York State Transition Partners (INCLUDEnyc, Parent Network of WNY, Starbridge)
- National RAISE TA Center





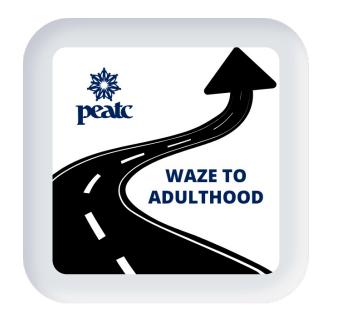


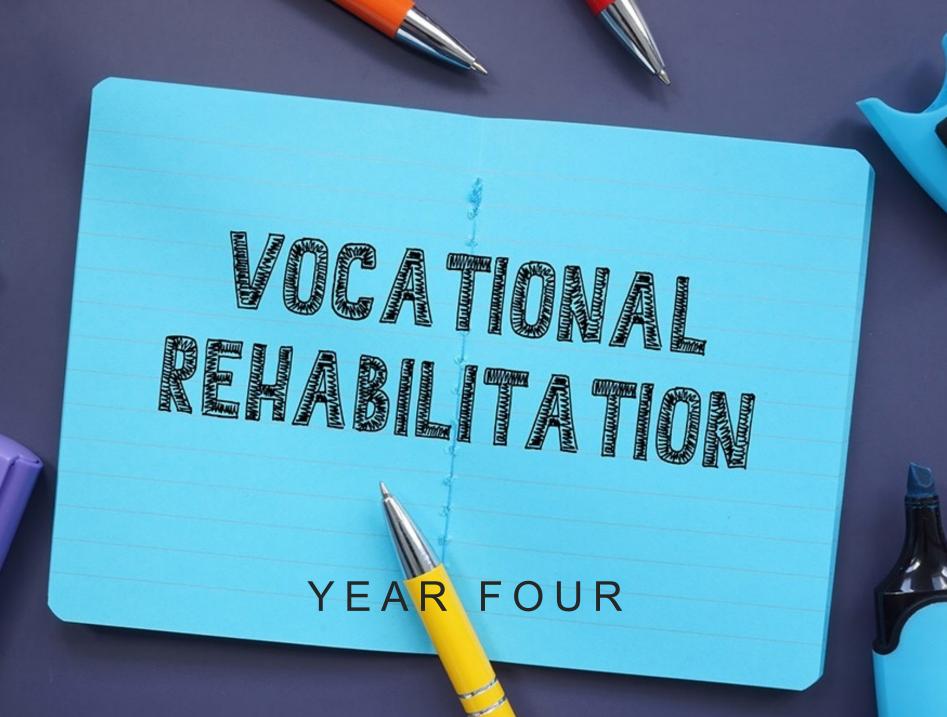
# Region B1: Waze to Adulthood (PEATC)

# Reporting On Our Progress

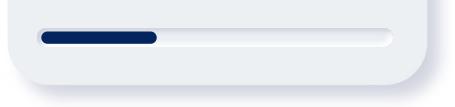
Region B1 – RSA PTI

2024

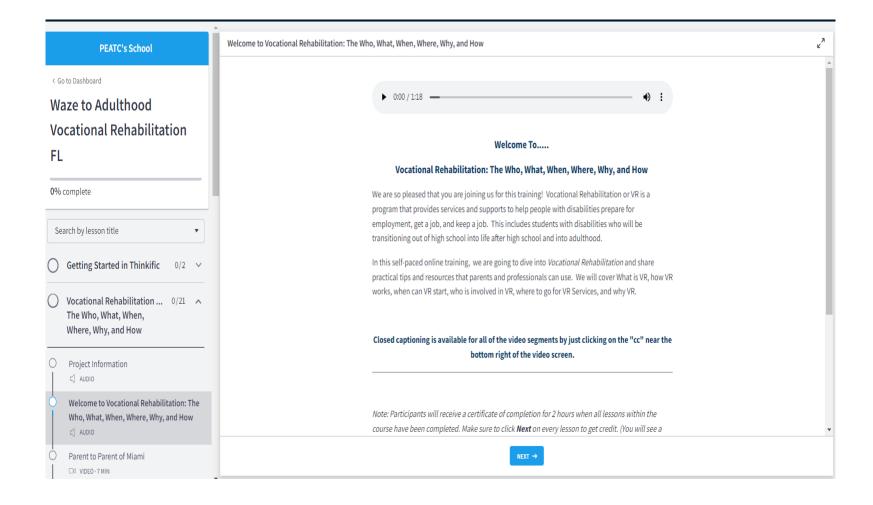


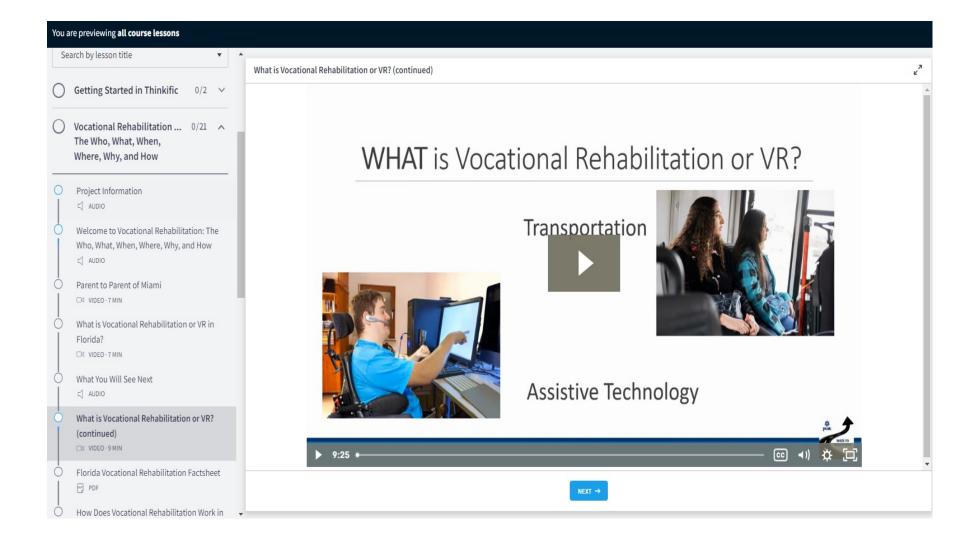


# Parent & Professional Training









## PART 2

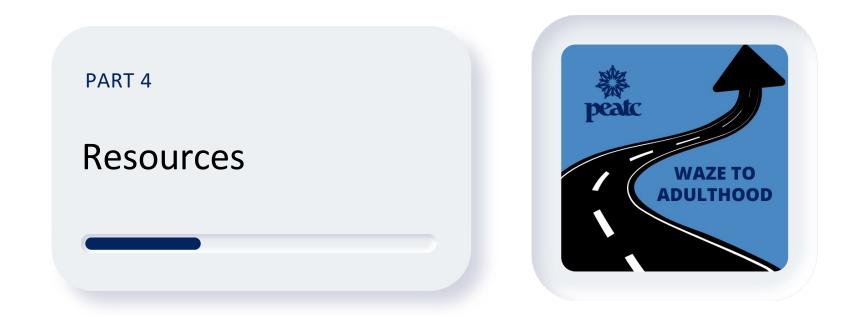
# WAZE en Espanol



## PART 3

# **Student Training**







## **Pre-Employment Transition Services (Pre-ETS)**

Pre-Employment Transition Services or Pre-ETS, are free services to students with disabilities ages 14 to 22 that are provided by Florida Vocational Rehabilitation (VR) and the Florida Division of Blind Services (DBS). With Pre-ETS, you can learn more about choices and options for your future. You must be a student (in high school or college) to participate in Pre-ETS. Also, Pre-ETS is FREE to you!

#### Who can ask for Pre-ETS?

- ✓ You (the student)
- ✓ Your Parent/Guardian
- ✓ Your School
- ✓ Others who support you

#### Where can I find Pre-ETS?

To get Pre-ETS services, you can contact one of the following offices:

- ✓ Your local Florida Vocational Rehabilitation (VR) office
  - To find an office, use this link: <u>www.rehabworks.org/contact/area-offices.html</u>
- ✓ Your district Florida Division of Blind Services (DBS) office
  - To find an office, use this link: <u>dbs.fldoe.org/Information/contact.html</u>

# A PEATC

## Pre-Employment Transition Services (Pre-ETS) Fact Sheet for Florida's Parents

#### What are Pre-Employment Transition Services or Pre-ETS?

Pre-Employment Transition Services, also called Pre-ETS is a program provided to students with disabilities ages 14 to 22 by Florida Vocational Rehabilitation (VR) and the Florida Division of Blind Services (DBS). VR and DBS work with the students, their families, their schools, and community partners to help students gain knowledge and experiences so that they can make choices about their future, including their future careers. Ask your child's IEP team about Pre-ETS and request that a member of VR/DBS attend their Individualized Education Program (IEP) or 504 Plan meeting.

#### What are the 5 topics Pre-ETS Covers for Students?





#### **DID YOU KNOW?**

- Pre-ETS is the first set of services a student might receive from VR/DBS.
- A student may also decide to apply for vocational rehabilitation services (VR) with VR/DBS to receive more services than Pre-ETS provides.
- Pre-ETS are free services no matter your financial situation.



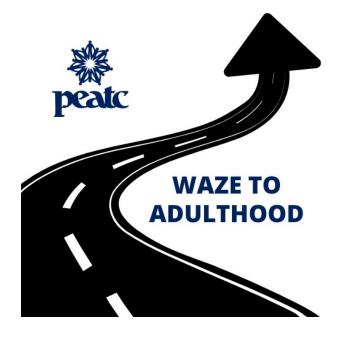
Contact your CPRC Parent to Parent of Miami 305-271-9797 www.ptopmiami.org/ info@ptopmiami.org Hablamos Español



## PART 3

# What's Next





## **Contact Info:**

Kendra Wormley – kwormley@peatc.org

800-869-6782

www.peatc.org

# Region B-2 RSA PTI Independent Futures that Work! Project



lence of Young s Independent Services

# The Independent Futures That Work! Project

- The RSA PTI Independent Futures that Work! Project is a project of the Alabama Parent Education Center Inc.
- The RSA Parent Center B-2 Region includes PTI and CPRC parent center partners in Alabama, Mississippi, Louisiana, Texas, Arkansas, and Oklahoma.
- IFTW project works to ensure that individuals with disabilities and their families have the skills and knowledge necessary to effectively advocate for vocational, independent living, and other rehabilitation services.

## **IFTW** "Here We Come!" Series



Working independently in competitive, integrated employment is the optimal goal for all youth and young adults with disabilities. Varying degrees of employment are possible. These possibilities include full or part-time employment in a paid, competitive job; working in supportive employment; or unpaid volunteer work. Feeling productive in society brings positive self-esteem. Varying degrees of support will be needed to prepare these youth and young adults for the work force. Job shadowing, job coaching, and supervised work experiences are all important for employmen processing, this experiment operations of the second secon

living



Organization and Time Management Skills needed to keep track of life events and manage time Uses a calendar to keep track of school/work/personal activities Tells time on an analog and/or digital clock Uses alarms to get up on time □ Uses timers for reminders Makes and follows a to-do list Gets to activities and events on-time Breaks large tasks into smaller, more manageable steps Sets long-term goals and creates steps to meet them Has cell phone with apps for daily use and



Developing specific learning strategies can help individuals with disabilities to pursue postsecondary education and training experiences by enhancing their learning and improving their understanding and retention of information. This checklist identifies some key skills needed to learn more effectively, optimize learning experiences, and achieve better results from learning experiences. These learning strategies can assist in postsecondary transition programs for students with cognitive disabilities, college or university degree programs, and vocational training programs. Additionally, these learning strategies can assist in personal learning, job training, and other life-long learning opportunities.

transition assessment for postsecondary education and training, and to develop Individualized Education Program goals for skills still to be

#### Learning Strategies

Goal Setting Establishing clear and realistic learning goals provides individuals with learning disabilities a sense of direction and purpose

This checklist can be used to mark off skills as they are mastered, as a

mastered

Skills the Youth Has Mastered: ets clear, realistic, and ac Sets short-term goals Sets long-term goals

Creates an action plan to meet goals Tracks progress towards goals



Preparing for independent living is an exciling time in any youth's journey towards adulthood. For youth with disabilities, that time can also be filled with questions and challenges. This checklist can help identify skills necessary to live as independently as possible given each youth's unique needs and challenges. Use this checklist to look at different skills necessary for independent living, to assess where a youth with disabilities currently stands, and identify what skills still need to be worked on in order to achieve some level of independence. Depending on ability levels, some of the higher-level skills may not be able to be obtained by all youth with disabilities. ( In the Self-Care/Clothing Care Skills Skills needed to take care of one's body and clothing



Eablaiches a nooring hyginer nortine Eablaiches a benroning hyginer nortine Eablaiches a benroom appropriately, including hand washin Nortens keys, money, etc.) Chorese clean appropriate clorkes to warbased on wather and occasion Knows importance of using declorant Sorts aundry Borts and opy appropriate clorkes to Hornes (etc.), appropriate clorkes to Anove importance of using declorant Sorts aundry Borts aundry Metergent, habit comer, and inter envolver for dry detergent, fabric softener, and lint rem Folds and puts away clean laundry

Insurance Skills Skills needed to protect one's self and possession Understands the different types of insurance available (i.e., health, home, renters, automobile, etc.) Understands coverage for any policies owned





## College Ready, Here We Come!

A Checklist from the Independent Futures that Work! project for Identifying Skills Needed to Be Ready for Postsecondary Education

Getting ready to attend postsecondary education institutions after high school, such as colleges and universities, community colleges, vocational schools, and transition programs, can be a challenging process. This checklist is designed to help youth with disabilities identify tasks that need to be completed in order to be ready to attend postsecondary education programs and to be successful in the postsecondary environment. Remember that it will be important to reach out to the Disability Support Services (DSS) at your chosen institution for personalized assistance and accommodations that are tailored to your needs. Postseconary education is a journey, and with the right skills and support, youth with disabilities can achieve their educational goals and beyond. Remember that there is a lot of assistance available to you from you high school counselor, your vocational rehabilitation counselor, and your Disability Support Services counselor, as well as friends and family. Ask for help when needed so that you can be successful in your postsecondary education experience



# "Here We Come!" Titles & Links



- Independent Living, Here We Come!
  - https://www.independentfuturesthatwork.com/wp-content/uploads/2022/03/Independent-Living-Here-We-Come-v3-3-1.pdf

# Working Independently, Here We Come!

https://www.independentfuturesthatwork.com/wp-content/uploads/2022/07/Working-Independently-Here-We-Come.pdf

# Learning Independently, Here We Come!

https://www.independentfuturesthatwork.com/wp-content/uploads/2024/01/Learning-Independently-Here-We-Come-1-19-24.pdf



- College Ready, Here We Come!
  - https://www.independentfuturesthatwork.com/wp-content/uploads/2024/01/College-Ready-Here-We-Come-1-19-24.pdf



# How to Use the Checklists

- The checklists are designed to be used as an informal tool to assess skills a youth has or needs to live, learn, and work independently.
- Youth and their families may use them to identify what skills they have, need, or should develop to be prepared to live as independently as possible, enter the world of work, learn independently, and be college-ready.
- Parent centers, educators, and professionals may use the checklists to facilitate discussions about key skills needed to live, learn, and work independently.
- The checklists may be used to contribute to the development of IEP transition goals.
- The checklists may be used to identify areas of needed support and make connections to services that can support their development.

# Other Project Resources New Since May 2023

New Tip sheets on:

- Work and Supplemental Security Income (SSI) Benefits
- Independent Living for Individuals with Significant Disabilities
- The Benefits of Work
- Transition Assessment
- The Developmental Disabilities Assistance and Bill of Rights Act
- The Individuals with Disabilities Education Act (IDEA) and Transition
- Questions for Your First Visit with a Vocational Rehabilitation (VR) Counselor (Youth and Family Versions)
- Self-Advocacy
- Supplemental Security Income (SSI)
- The Rehabilitation Act

# To access these resources and other project and national resources:



Visit the Independent Futures that Work! website:

https://independentfuturesthatwork.com

Follow us on social media:

Facebook: http://www.facebook.com/Independent FuturesThatWork

X: <u>https://x.com/RSAPTI\_IFTW</u>

# The Independent Futures That Work! Project's Coming Attractions Trainings

- Learning Management System Modules
  - Introduction to Work for Youth with Disabilities and Their Families
  - Post-Secondary Transition Planning for an Independent Life After High School
  - Leadership: How to Be An Affective Advisory Committee Member
  - Self-Advocacy



# For more information contact:

Alabama Parent Education Center Independent Futures That Work! Project transition@alabamaparentcenter.com 334-567-2252

www.independentfuturesthatwork.com



# **Region C1: Project Launch (PACER)**

# Update: Project Launch



Sue Fager, Transition to Adulthood Project Coordinator, PACER Center Sue.fager@pacer.org, 952-383-1383

# Centers of Expertise for the Region



# **Youth-focused Resources**

Utest Vicenia Pagent Teaning & Inconniston Web TIPS: Transition Information for Parents & Students

with IEPs (Age 14-21)

Self-Determination



Hi, I'm Zoie and this is my journey...



Self Reliance for Youth Experiencing Foster Care





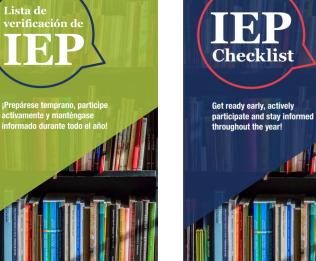
Donate Now





# **More Resources**

# WIFACETS WIFACETS



Npaj hloov lub neej rau cov me nyuam hluas muaj ghov tsis taus Transition planning for youth with disabilities

Ib qhov taw qhia los pab tsev neeg lis lawv tes dej num pab txhawb



PACER CENTER

## PACER's National Parent Center on Transition and Employment **INSPIRING POSSIBILITIES**

#### The Supplemental Security Income Application Process

Supplemental Society Issonse (SSI) is one of the most important folderal programs for paragle with disabilities. SSI is an its society and the structure of the structure is project who have disabilities and have mapplement of your age events datasets. The structure of the struc

SSI definition of disability
 Advantages of receiving SSI
 How to apply
 Where you can find more information

How is 'disability' defined for SSI?

The Social Society Administration (ISA) defines disability as, "a physical and or mental impairment that prevents an individual from doing substantial gainful work activity and is likely to last more than 12 months or result in death." Who is eligible to receive SSI?

In general, you are likely to be eligible for SSI if you meet both disability and financial criteria. There are tw trees of financial assets that are considered when you apply.

pee of financial assess that are considered when you reply: 1. Bosomery use are first working or you are working for training leads that 31,450 pero income (as of 2023) red much. Duality work related expenses are clocked when excluding this assess it is addition to contraining, we plot training the strength or training leads of the strength or the plot training leads 1. Bosomers Non-strength or interplot the strength or the strength or the back in other austi-tum be trained by 2000 (final strength or discretion strength or the back in other austi-ments the rund 82200 (final strength or discretion strength or the training of the training Besomers that are not constell induced as home, personal belongings, and is are such fit is required for transportation is work of model in training.

#### Do my resources count when determining my child's eligibility?

Utili a child turni 18, a percentage of the parent's income and resources are calculated as available or "deemed to the child. When an individual turns 18, the parent's income and resources are no longer considered in determining the individual's eighthy.

e1033, 2015, 2010 PACER Center, Inc. | NPC-35 PACER Center | 350 Normandale Ehrd. | Ninneapolis, MN 35437 (952) 838-9000 | (800) 537-2237 | PACER/PACER.org | PACER.org/Tensition











national youth leadership council







Project Launch - PACER Center

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# Links to Resources

- YEP! Project (OCECD)
- Youth and Adults Suite (KY SPIN)
- Hi-I'm Zoey Self Advocacy (FMPTIC)
- Young Adult Program and PreETS Video (INSOURCE)
- Lista de verificación del IEP / IEP Checklist (WIFACETS)
- <u>Self-reliance for Youth Experiencing Foster Care</u> (MI Alliance for Families)
- WV TIPS: Self-determination (WV PTI)
- <u>Transition Planning for Young Adults with Disabilities: A Guide to Help Families Play a</u> <u>Supportive Role – Hmong / Transition Planning for Young Adults with Disabilities: A Guide to</u> <u>Help Families Play a Supportive Role</u> (PACER)
- The SSI Application Process (PACER)

wi-transition-checklist-slides.pptx (live.com)

# PACER CENTER O CHAMPIONS FOR CHILDREN WITH DISABILITIES®

Region C2: Midwestern Collaborative (Pathfinder of ND)



## The Midwestern Collaborative's Goals Are To:

- O ensure PTI centers are equipped with the necessary knowledge of VR and CIL services, enabling centers to work with service professionals
- O maintaining a resource repository for shared information for all regional PTI centers
- building and maintaining collaborative connections throughout states with VR, CILs and stakeholder agencies and entities
- networking regionally to learn from one another related to successful activities and "how to" presentations empowering sister centers to replicate





### **Training & Resources**

#### **Completed:** $\bigcirc$ All about VR Webinar Brochure FAQ $\cap$ All about CILs Webinar Brochure FAQ Ο Secondary Transition Acronyms & Definitions In Process: ()All about IPE Webinar Brochure FAQ $\bigcirc$ Changing Roles for Parents Webinar Brochure FAQ

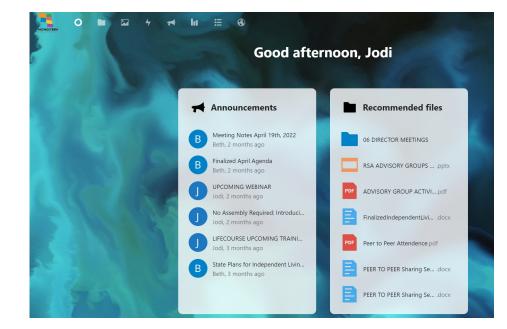
Resources are available upon request



## **Resource Repository**

## **Nextcloud:**

- Shared regional files
  - Curriculum
  - Resources
  - Presentations & PPTs
  - Marketing
  - State's VR plans
  - Upcoming PD events
  - Meeting notices & notes
  - Reporting forms

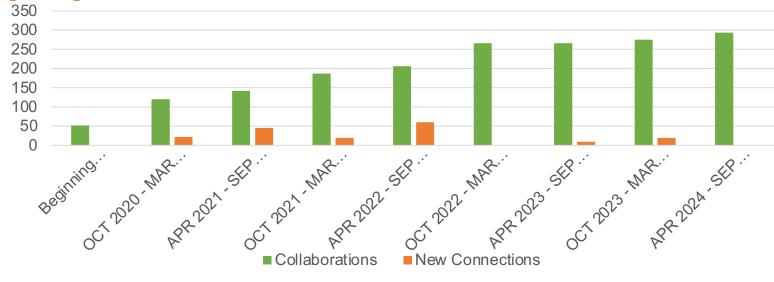


Access to Midwest Collaborative Resource Repository is available upon request



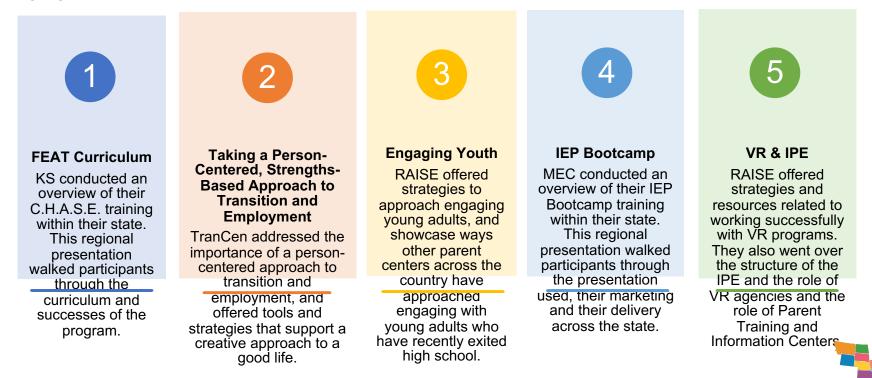
## **Collaborative Connections**

State PTIs report collaborative efforts with stakeholders on a quarterly basis. 45% of regional PTIs had under 5 collaboration connections beginning October 2020. Region C-2 has increased collaborations by 465% by the beginning of 2024



Charts are reporting on a six month basis

# State PTI Presentations and PD Opportunities

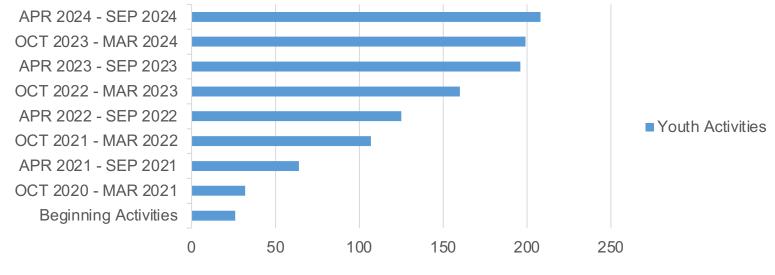


Presentation PPTs are available and/or recording links upon request

MIDWESTERN

## **State Youth Activities**

State PTIs report youth activity delivery on a quarterly basis. 50% or more of regional PTIs delivered under 5 youth and young adult (YYA) activities beginning October 2020. Region C-2 has increased YYA activities by 700% by the beginning of 2024.



Charts are reporting on a six month basis





## Region D1: Multi-Cultural Transition Technical Assistance Project (Open Doors for Multi-Cultural Families)

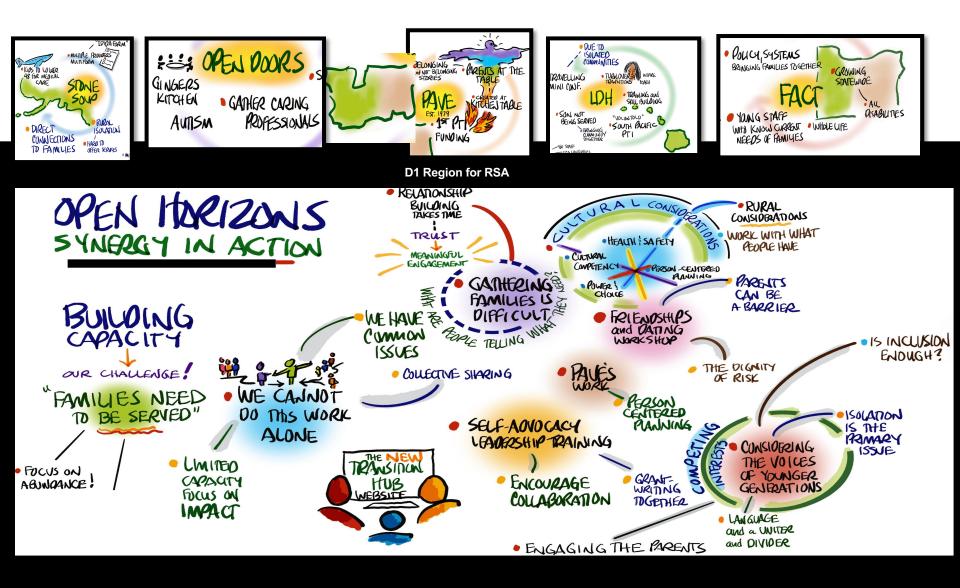
## OPEN DOORS for multicultural families

disability | community | opportunity



## What we are doing...\$

- Co-creating action plans for PTI's to build capacity
- Adapt and Translate Material using a cultural brokerage model.
- Support D1 with training of students and families
- Transition HUB- resources
- Provide training to transition service professionals





## D2: Project POWER Project (<u>PEAK</u>)



## RSA Parent Center Spotlight





Youth Advisor Community "I love being a part of this community it fulfills my soul and lights me on fire and is my passion and my purpose and my mission in life."

- YAC Member



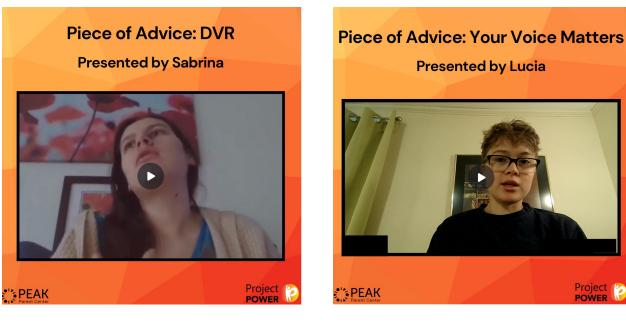
Youth Advisor Community





## Youth Advisory Community

## • Piece of Advice Series & Peer Interviews





## Youth Advisor Community

### Infographics

### Social Connectedness for Disabled Youth

#### What are the barriers in creating social connectedness for youth with disabilities?

Communication: social cues, misunderstandings, assumptions about disabilities Physical: fine motor skills affect giving and receiving affection, tiredness, overstimulation Awareness: Lack of education and understanding of disabilities, unrealistic expectations, seeing accommodations as privileges instead of needs



#### What are some ideas to get past those barriers?

Respect: normalize accommodations and that we all have different needs (disabled or not), give people time to process and explain themselves, be understanding and ask questions, accommodate physical and emotional needs

Education: Teach disability history, provide education about disabilities, provide education about body language and social cues and how they differ in the disability community

How can the health dept. or anyone inform and influence others on this topic?

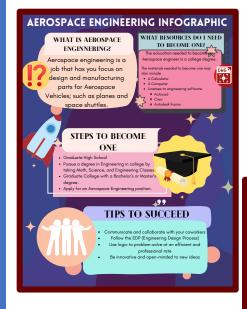
Maximize health benefits, provide education curated and presented by disabled people, provide comprehensive education on physical, sexual, and emotional health, center and amplify the voices of disabled youth

PEAK Project POWER





### Infographics





#### What is autism spectrum disorder?

Autism spectrum disorders are a diverse group of conditions characterized by some degree of difficulty with social interaction and communication. Other characteristics such as difficulty with the transition from one activity to another, a focus on details, and reactions to sensations.

World Health Organiza



How to Start a Career in Criminal Justice & Ballistics

#### A ballistics expert is a forensic professional who works in the criminal justice system. Get a bachelor's degree:

tend a degree program and/or gain experience in criminal justice or a related field. A career in rensic science typically requires a four-year degree. Ballistics experts often earn bachelor's degrees In majors in forensic science, biology, chemistry or physics. It is not uncommon for a criminal justice najor to seek additional science courses in order to become a ballistic expert

#### Apply and interview:

PEAK

During the interview process for a ballistics expert job, the hiring manager may ask the forensics rofessional to submit a background check and pass a polygraph test. Because of the nature of the stice system, working with departments that solve crimes requires employees to be ethical and ransparent about their past. Successfully complete a physical examination, drug test, polygraph m, and background investigation.

Complete on-the-job training: After obtaining a bachelor's degree, most entry-level profession apprentice. Working alongside an experienced professional, ballistics expert appre in their work and learn to apply their academic skills. These a

#### evelop relevant skills: Communication:

allistics experts write detailed reports on their studies and testify in court as expert nesses. They also often collaborate with other forensic science professionals and enforcement. Strong communication skills help make these collaborations efficient

ause they c t evidence at crime scenes, ballistics experts are deta rom strong observation skills while studying evidence in their lab.

What I would need to have/get this job: High school degree, bachelors degree and a lot of school time, also a masters degree if us want to go more into the field. A camera and laptop to record all my work & search along with the proper clothing for the job, such as dress clothes & shoes, and

aybe a lab coat as well and other equipment. Nays for me to be successful in that field:

Always be observant and always willing to learn and try new things. Take plenty of notes and always asia questions, like they always told me, someone else may have the same question. There is always going to be work in that field, it's going to be endles.

Project

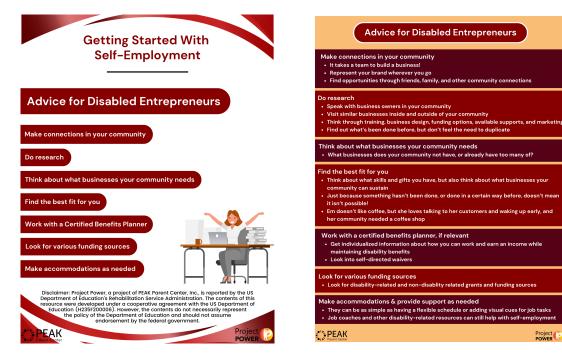
Youth Advisor Community

Who is affected by ASD? itism have co-occurrin conditions such as epression, anxiety, and d with autis PEAK Project



Project

- Streaming is a Career Path with Momo Misfortune
- Getting Started with Self Employment with Em's Coffee Co.
- Customizing Supports for Self-**Employment with Special T Teas**



P

- Vocational Rehabilitation
  - Thursday, May 16th
- Pre-Employment Transition Services
  - Thursday, August 29th
- Centers for Independent Living
  - Thursday, September 19th

## Employment Webinar Series

#### **Project Power Presents:**

A Series of 3 Employment Webinars designed to assist **Parent Training and Information Centers** in guiding families and young adults to employment resources

#### Register for all 3 Webinars

#### 1. Vocational Rehabilitation

Thursday, May 16th, 1-2 pm MT VR assits people who have disabilities with employment and related training Register: https://bit.ly/3PFFIkE

2. Pre-Employment Transition Services (Pre-ETS)

Thursday, August 29th, 1-2 pm MT Pre-ETS services include work readiness training and work-based learning Register: https://bit.ly/3THsZcN

3. Centers for Independent Living (CILs)

Thursday, September 19th, 1-2 pm MT

Centers provide a variety of programs, services, and resource navigation Register: https://bit.ly/3UOrWGr



## Success Unmeasured Conference

- 8/27: Dignity of Risk
- 9/3: Success Unmeasured: In Our Own W
- 9/17: Shifting Roles
- 9/24: Building Capacity







## Youth Engagement Toolkit

Project POWER



Youth Engagement Toolkit



Individualized Plan for Employment Resources

## Project 🜔 POWER

### Partnering with the Division of Vocational Rehabilitation (DVR) To Create an Individualized Plan for Employment (IPE)

Start here with this two-page overview. Follow links or read through the entire guide to learn more. This guide includes general information and information about DVR that is specific to Colorado. If you are outside of Colorado, check with your state or local DVR office for information specific to your location.

If your answer is yes to the following two questions, then an IPE might be for you:

- Are you interested in building your career path after high school?
- Do you need any specific services related to a disability to meet your employment goals?

You can apply for DVR services while still in school. If you are <u>eligible for services</u>, **DVR can help you find a job, keep your job, or get a better job**. The process takes time. Also, at times, there may be a <u>waitlist</u> for services. The best time to begin the process is before you leave high school, but if you are out of high school, it is not too late.

Also, while you are in high school, you can receive Pre-Employment Transition Services (Pre-ETS) without an eligibility determination or an IPE. For more information on Pre-ETS in your area, check with your school or DVR partner. The Colorado DVR website has more detailed information on <u>Youth Services</u>, including Pre-ETS.





*Guide to Creating Accessible Documents* 

#### **Document Accessibility Checklist**

Remember that accessibility is a continuum. Try to make the document work for the largest range of users. Write for your audience. More information can be found in the **Accessibility Guide: Creating Accessible Documents**.

#### Word Document Structure

Heading Styles are used to create logical headings for each section. Use Heading 1 for the Title (not Title).
 Provide a Table of Contents for long documents (use the tool under References).

Give the document a title in the File Properties.

Document Content: Text Formatting

Use a Sans Serif font such as Arial, Calibri, or Helvetica.

For text in the body of the document, use a **font size** of 12 or larger.

 $\hfill\square$  Avoid all caps. For strings of words without spaces, capitalize the first letter of each word.

Use left justification. Avoid full justification.

Line spacing of at least 1.5 and double spacing between paragraphs is recommended. Avoid using a series returns to create space.

Do not use **color** as the only way to differentiate information.

## Accessibility Guidelines & Checklist



- Youth Engagement Toolkit
- <u>Piece of Advice Videos</u>
- Youth Advisory Community Infographics
- Individualized Plan for Employment
- Project POWER Webpage

- PEAK Youtube
- Pre-ETS Webinar Registration
- <u>CILs Webinar Registration</u>
- <u>Success Unmeasured Registration</u>
- <u>Accessibility Guidelines</u>



